



To Executive Councillor for Community Development & Health:
Councillor Mike Pitt
Report Director of Customer & Community Services
by Director of Environment
Director of Resources
Relevant Scrutiny Committee Community Services 26 June 2012

2011/12 Revenue and Capital Outturn, Carry Forwards and Significant Variances

Not a Key Decision

1. Executive summary

- 1.1 This report presents a summary of the 2010/11 outturn position (actual income and expenditure) for services within the Community Development & Health portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2012/13 are identified.
- 1.2 It should be noted that this report reflects the reporting structure in place prior to the recent changes in Executive reporting responsibilities.

2. Recommendations

The Executive Councillor is recommended:

- a) To agree which of the carry forward requests, totalling £13,180 as detailed in Appendix C, are to be recommended to Council for approval.
- b) To seek approval from Council to carry forward capital resources to fund rephased net capital spending of £56,000 from 2011/12 into 2012/13 as detailed in Appendix D.

3. Background

Revenue Outturn

- 3.1 The outturn position for the Community Development & Health portfolio, compared to final revenue budget, is presented in detail in Appendix A.
- 3.2 Appendix B to this report provides explanations of the main variances.
- 3.3 Appendix C sets out the final list of items, for this service portfolio, for which approval is sought to carry forward unspent budget from 2011/12 to the next financial year, 2012/13.
- 3.4 The overall revenue budget outturn position for the Community Development & Health portfolio is set out in the table below:

Community Development & Health 2011/12 Revenue Summary	£
Final Budget	3,794,630
Outturn	3,736,832
Variation – (Under)/Overspend for the year	(57,798)
Carry Forward Requests:	13,180
Net Variance	(44,618)

The variance represents 1.2% of the overall portfolio budget for 2011/12.

Capital Outturn

- 3.5 Appendix D shows the outturn position for schemes and programmes within the Community Development & Health portfolio, with explanations of variances.
- 3.6 An overall underspend of £398,000 has arisen. £56,000 is due to slippage and rephasing of the capital programmes is required to transfer the budget into 2012/13. £342,000 can be returned to the original funding sources (Grants, Reserves, Repair and Renewals,

etc) in respect of projects which have been completed at a lower than anticipated cost.

4. Implications

- 4.1 The net variance from final budget, after approvals to carry forward £13,180 budget from 2011/12 to the next financial year, 2012/13, would result in a reduced use of General Fund reserves of £44,618.
- 4.2 In relation to anticipated requests to carry forward revenue budgets into 2012/13 the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

5. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2011/12
- Directors Variance Explanations – March 2012
- Capital Monitoring Reports – March 2012
- Budgetary Control Reports to 31 March 2012

6. Appendices

- Appendix A - Revenue Budget 2011/12 - Outturn
- Appendix B - Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2011/12 - Carry Forward Requests
- Appendix D - Capital Budget 2011/12 - Outturn

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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Community Development & Health Portfolio / Community Services Scrutiny Committee

Revenue Budget - 2011/12 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn £	Variation Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Customer & Community Services - Community Development						
Community Development Central & Support Costs	0	395,950	403,000	7,050	0	7,050
Community Development Admin	0	333,200	330,428	(2,772)	0	(2,772)
Community Centres	894,390	637,680	610,144	(27,536)	0	(27,536)
Children and Youth	952,480	649,580	646,026	(3,554)	0	(3,554)
Neighbourhood Community Development	292,650	270,750	264,344	(6,406)	0	(6,406)
Equalities	125,370	200,790	201,881	1,091	0	1,091
Grants	1,117,360	972,170	953,089	(19,081)	13,180	(5,901)
	3,382,250	3,460,120	3,408,912	(51,208)	13,180	(38,028)
Environment - Bereavement Services						
Bereavement Services	(201,690)	(174,450)	(149,157)	25,293	0	25,293
	(201,690)	(174,450)	(149,157)	25,293	0	25,293
Environment - CCTV						
CCTV	368,600	379,990	364,693	(15,297)	0	(15,297)
	368,600	379,990	364,693	(15,297)	0	(15,297)
Customer & Community Services - Housing General Fund						
Community Safety	88,870	79,070	62,484	(16,586)	0	(16,586)
	88,870	79,070	62,484	(16,586)	0	(16,586)
Environment - Streets and Open Spaces						
Green Fingers (previously Employment Foundation)	49,900	49,900	49,900	0	0	0
	49,900	49,900	49,900	0	0	0
Total Net Budget	3,687,930	3,794,630	3,736,832	(57,798)	13,180	(44,618)

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted for

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the November committee cycle (revised budgets)
- in the January committee cycle (as part of the budget setting report)
- and via technical adjustments/virements throughout the year

Community Development and Health Portfolio / Community Services Scrutiny Committee

Revenue Budget 2011/12 Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Community Centres	<p>Customer & Community Services - Community Development</p> <p>Various small variances over the ten community facility cost centres.</p>	(27,536)	T Woollams
Grants	<p>Grants budget held pending final outcome from the ChYpPS review and approval of new Youth Officer post. Request to carry forward of £13,180 from Community Development Youth Work fund for the purpose of funding for the newly appointed youth officer post to generate projects in local areas. Base budget for 2012/13 will be available through area committees grants.</p>	(19,081)	J Hanson
Bereavement Services Central Costs	<p>Customer & Community Services - Bereavement Services</p> <p>Charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of £20k which accounts for the major variance on this service.</p>	25,293	T Lawrence
CCTV	<p>Environment - CCTV</p> <p>Savings as a result of our new maintenance contract, proposed renegotiation of our cleaning contract, late bills on purchases and communications.</p>	(15,297)	M Beaumont
Community Safety	<p>Customer & Community Services - Housing General Fund</p> <p>There is a net underspend in grants money in the year. There is not request to carry this forward.</p>	(16,586)	L Kilkelly
	Other minor variances	(4,591)	
	Total	(57,798)	

Community Development and Health Portfolio / Community Services Scrutiny Committee

Revenue Budget 2011/12 - Carry Forward Requests

Request to Carry Forward Budgets from 2011/12 into 2012/13 and future years

Item		Request £	Contact
1	<p>Customer & Community Services - Community Development Grants budget held pending final outcome from the ChYpPS review and approval of new Youth Officer post. Request to carry forward of £13,180 from Community Development Youth Work fund for the purpose of funding for the newly appointed youth officer post to generate projects in local areas. Base budget for 2012/13 will be available through area committees grants.</p>	13,180	T Woollams
2	<p>Environment - Bereavement Services No carry forwards requested</p>		T Lawrence
3	<p>Environment - CCTV No carry forwards requested</p>		M Beaumont
4	<p>Customer & Community Services - Housing Strategy No carry forwards requested</p>		L Kilkelly
5	<p>Environment - Streets and Open Spaces No carry forwards requested</p>		
	<p>Total Carry Forward Requests for Community Development Portfolio / Community Services Scrutiny Committee</p>	13,180	

Community Development & Health Portfolio / Community Services Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
Customer & Community Services - Community Development									
SC283	City Centre Youth Venue (S106)	T Woollams	100	0	0	0	0	0	
SC385	Energy Efficiency Programme - Meadows	T Woollams	0	6	5	(1)	1	0	Project ongoing. Remaining £1k to be rephased to 2012/13
SC440	King George Vth Rec Ground Pavilion Redevelopment - Consolidated Scheme (S106)	T Woollams	0	0	1	1	(1)	0	Additional works to be specified with Trumpington Residents Association. £1k spent earlier than anticipated. Budget to be rephased to cover this.
SC526	Clay Farm Community Centre - Phase 1 (S106)	A Carter	0	0	6	6	0	6	
PR025	New Town Community Development Capital Grants Programme (S106)	T Woollams	124	10	8	(2)	2	0	Project ongoing. Remaining £2k to be rephased to 2012/13
PR026	Community Development Grants Programme (S106)	T Woollams	0	127	71	(56)	56	0	Project underway but further invoices not expected until 2012/13. Rephase remaining £56k to 2012/13
Environment - Bereavement Services									
SC351	Memorial Choice	T Lawrence	0	5	5	0	0	0	Project completed
SC379	Mercury Abatement	T Lawrence	2,005	1,995	1,683	(312)	0	(312)	Project completed
SC513	Crematory Refurbishment	T Lawrence	0	206	206	0	0	0	Project completed
SC523	Refurbishment of Newmarket Rd Cemetery Buildings	T Lawrence	0	0	2	2	(2)	0	Project expected to be completed by end of March 2013

Community Development & Health Portfolio / Community Services Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
Environment - CCTV									
SC503	CCTV Technology Upgrade	M Beaumont	150	160	155	(5)	0	(5)	Project completed under budget as a result of keen tendering exercise
SC515	Replacement CCTV cameras	M Beaumont	0	70	43	(27)	0	(27)	Project completed under budget as a result of keen tendering exercise
Customer & Community Services - Housing Strategy									
PR006	Safer City Programme	L Kilkelly	17	17	13	(4)	0	(4)	
Total for Community Development & Health Portfolio			2,396	2,596	2,198	(398)	56	(342)	